



## **INVITATION TO BID**

The Delaware State Housing Authority (DSHA) is soliciting bids from qualified contractors for HVAC equipment replacement and natural gas conversion at Holly Square, 400 North Broad Street, Middletown, DE.

Bids on the total price of the work will be accepted until 2:00 p.m., local time, Thursday, June 23, 2011 at the offices of DSHA, 18 The Green, Dover, Delaware 19901, at which time all bids received will be opened and read publicly. No bids will be accepted after 2:00 p.m. No telephone, telegraph, facsimile or oral bids will be accepted, nor will photocopies be accepted.

A pre-bid meeting will be held at the Holly Square Freedom Center Community Building, June 7, 2011 at 10:00 a.m. At the meeting participants will review the scope of work and establish a listing of all subcontractor categories to be included in the bids.

Contractors may obtain bid packages from Steve Gherke at the offices of DSHA for the non-refundable fee of \$50.00 PAYABLE BY CHECK ONLY. Each bid shall be submitted in an opaque, sealed envelope with the following endorsement typed or printed in the lower left corner:

### **SEALED BID HVAC EQUIPMENT REPLACEMENT AND NATURAL GAS CONVERSION AT HOLLY SQUARE**

DSHA will not be responsible for any bids opened prematurely because of an improper endorsement. No bid will be considered unless accompanied by a certified check from a solvent bank or trust company in the amount of ten (10) percent of the bid, or a bid bond in a like amount, drawn to the order of the Delaware State Housing Authority. The bid bond must be issued by a surety licensed in Delaware and appearing on the U.S. Treasury Department's list of acceptable sureties. A satisfactory performance bond (100%) and payment bond (100%) will be required to be executed by the bidder who is awarded the contract, said bonds to be issued by a surety licensed in Delaware and appearing on the U.S. Treasury Department's list of acceptable sureties.

This project is funded by the U.S. Department of Housing and Urban Development and Davis-Bacon wage rates will apply.

Bids are especially invited from minority business enterprises and women's business enterprises (MBE/WBE).

If you have any questions, please contact Steve Gherke at (302) 739-4263 or via e-mail at [steve@destatehousing.com](mailto:steve@destatehousing.com).

Delaware State Housing Authority  
Telephone (302) 739-4263  
Equal Opportunity Employer  
Equal Housing Opportunity

